



INTEQUAL

BTEC Level 3

Certificate in ICT

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- online tutored course available FREE
- all you have to commit is some of your spare time for 6 mths

Love technology? Want to learn more?

Whether you have just started your first job, are returning to the workplace or have been in employment a while, adding new skills to your experience (and CV!) is a great career and confidence booster!

You may even be working in a completely different type of role but always loved technology and would like to kickstart a new career working in an IT related role.

Could you qualify for **FREE** personal development and IT training?

As part of the Adult Education Budget (AEB), West Midlands Combined Authority (WMCA) in partnership with Intequal and Performance Through People (PTP) are offering fully funded places for

- those people living in a Birmingham postcode area
- who are also currently employed
- people aged 19 or older on 31 August within the 2019 to 2020 funding year

You will also need to evidence a reasonable standard of spoken and written English, have a passion for self-development and a desire to gain greater IT skills in hardware and software applications

About us

At Intequal, we are specialists in the management and provision of high quality IT and digital apprenticeship programmes and training course solutions.

As a technology driven organisation and Microsoft accredited partner, we have years of experience training talent for all types and sizes of organisations.

We are passionate about enabling people to gain the latest skills and knowledge to support their chosen career progression into an IT related role.

Course content:

This BTEC Level 3 Certificate (worth 30 credits) offers a specialist qualification which is broadly equivalent to one GCE AS Level and is also suitable for more mature learners, who wish to follow a vocational programme of study as part of their continued professional development or who want to move to a different area of employment.

Mandatory Units:

Module 1 - Communication & Employability Skills for ICT (10 credits)

Aim: To understand both the personal attributes valued by employers and the principles of communicating effectively whilst developing effective communication skills and addressing their own personal development needs.

On completion you should:

- Understand the personal attributes valued by employers covering both job related and specific and preferred attitudes
- Understand the principles of effective communication covering general communication skills and interpersonal and written communication methods and guidelines
- Be able to use IT to communicate effectively covering various communication channels, software packages and reviewing documents
- Be able to address personal development needs by understanding and addressing needs, target setting and understanding learning styles

Module 2 - Computer Systems (10 credits)

Aim: To understand the components of computer systems and develop the skills needed to recommend appropriate systems for business purposes and set up and maintain computer systems.

On completion you should:

- Understand the components of computer systems including internal system unit components, peripherals, storage, operating system software and software utilities.
- Be able to recommend computer systems for a business purpose and understand the various selection criteria to be considered
- Be able to set up and maintain computer systems including various peripherals, operating software and applications, testing and routine maintenance.

Optional Units:

(learners must complete 1 optional unit)

Communication & Employability Skills for ICT

Option 1 Module - IT Technical Support (10 credits)

Aim: enable learners to use their understanding of technical support tools, techniques, organisational policies and procedures to source technical information and communicate advice and guidance to resolve technical problems.

Option 2 Module - Computer Networks (10 credits)

Aim: to ensure learners understand networked systems, network protocols, services provided by network systems and network security.

Option 3 Module - Software Design and Development (10 credits)

Aim: enable learners to understand the principles of software design and be able to use tools to develop software designs.

Course duration & delivery

This course will be delivered over six months and will require you to access a computer to join in virtual delivery group online sessions and e-learning activities which will be scheduled each week.

You will also need to be available to attend 6 x Face to Face workshops (x 4hrs on 1 x Saturday per mth) held in Birmingham City Centre.



Interested in finding out more?

If you are interested in studying this course please contact us via shortcourses@intequal.co.uk

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